

No. YER/ESTT/872/02/2019
Embassy of India
Yerevan

(Request for Proposal)

Subject: Tender for Painting/Renovation Works at Embassy Residence, House No: 32, Aygedzor Street, 1st lane, Yerevan, Armenia.

1. **Background:** This RFP is for engaging services for painting/renovation works at Embassy Residence, House No: 32, Aygedzor Street, 1st lane, Yerevan, Armenia. The proposals for painting/renovation works are invited as per details in the following paras.
2. **Scope of work:** The following would be the scope of work:
 - (i) Painting (two coats of Dulux Paint) of the interior and exterior walls of the main building and boundary walls from all sides of the Embassy Residence, House No: 32, Aygedzor Street, 1st lane, Yerevan, Armenia.
 - (ii) Renovation of damaged/cracked areas of walls by putty.
 - (iii) Cleaning of rusts of the grills/bars of windows etc and painting of the same.
 - (iv) Cleaning and polishing of wooden doors/window panels/windows etc.
 - (v) Extensive cleaning of premises after completion of the work.
3. **Inviting bids from companies:** The colours and materials to be provided should be of international standards. Specifications of the materials to be used should be mentioned clearly. The quotations must contain detailed cost-break up, including pre-cleaning, putty repairs, primers, colours, labour charges, and post-cleaning. The company without any pre-payment will be given preference. If payments are to be made in stages, all stages should be specified clearly. Bidders should note that bids will be inclusive of transportation, meal and other charges etc, if any. The payment will be made only through bank-transfers in AMD. The bidder L1, selected for the job will be obliged to complete the job in 20 days from the day he is awarded the work. In case, that company fails to start the job within 7 days of the confirmation, the next bidder L2 will be selected for the job. No price escalation after submission and acceptance of the bid will be entertained. Instead, it will disqualify that company. The colour of different rooms and boundary walls will be discussed and decided with the bidder who will be selected through bidding process. Quotation should remain valid for 60 days and the bidding should be in the following two parts:

Part I: Technical Bid (Consisting of details of services and items along with terms and conditions): The companies are requested to submit their past records of services, if any. In case of any deviation from the prescribed norms, the bid will be rejected at this stage and will not be considered for financial bid.

Part II: Financial Bid (Indicating costs – item-wise and service-wise for the services mentioned in Technical Bid): Bidding companies may kindly note that the Embassy is exempt from VAT. So, the invoice/quotation should be without tax component. The total cost will be the basis to decide the L1.

Quotation should be in the following format:

Total Area (Interior): To be evaluated during the site visit by the agencies on 15th and 22nd July 2019 at 15:00 Hrs

Total Area (Exterior): To be evaluated during the site visit by the agencies on 15th and 22nd July 2019 at 15:00 Hrs



S.No.	Particulars/Description of work	Amount in AMD	
01	Painting (two coats of Dulux Paint) of the interior and exterior walls of the main building – cost of paint		
02	Painting of boundary walls from all sides of the Embassy Residence – cost of paint		
03	Renovation of damaged/cracked areas of walls by putty – cost of putty		
04	Painting of the grills/bars of windows etc as mentioned above – cost of paint		
05	Painting (two coats of Dulux Paint) of the interior and exterior walls of the main building – labour cost		
06	Painting of boundary walls from all sides of the Embassy Residence – labour cost		
07	Renovation of damaged/cracked areas of walls by putty –labour cost		
08	Painting of the grills/bars of windows etc as mentioned above – labour cost		
09	Cleaning of rusts of the grills/bars of windows etc – labour cost		
10	Extensive cleaning of premises after completion of the work including cleaning materials if required		
Total cost			

4. **Pre-bid meeting:** All agencies interested in bidding for the above-mentioned service are requested to visit the site (House No: 32, Aygedzor Street, 1st lane, Yerevan, Armenia) on 15th and 22nd July 2019 at 15:00 Hrs to see the building for measurements and cost evaluation, if they wish.
5. **Contact Person:** The advertisement has been placed on the Central Public Procurement Portal (CPPP) and the Official Website of the Embassy of India, Yerevan. Quotations would be accepted till 2nd August 2019 (15:00 Hrs). The quotation signed by the authorized person of the company should be submitted in **sealed cover** to Mr. Shambhu Amitabh, Charge d’Affaires, Embassy of India, Yerevan at 50/2, India Street, Yerevan, Armenia -0015. He can be contacted at Tel: (374-10) 533928; 539173/4/5; Fax: (374-10) 533984; E-mail: hoc.yerevan@mea.gov.in on any working day.
6. **Evaluation & Selection:** Quotations will be opened on 5th August 2019 at 11:00 Hrs in the Event Room of Embassy of India, Yerevan. Bidding companies requested to send their representatives during the opening of bid. The quotation offering as per scope of work, good credentials and best prices would be selected for the award of the job. However, the final decision would rest with Embassy of India, Yerevan and we would owe no explanation to anyone about the selection process of the company for the job.




 [Shambhu Amitabh]
 Charge d’Affaires
 Embassy of India
 Yerevan
 12.07.2019